Request for Course Revalidation

Submit this form to the Director, Academic Affairs. Complete one form per course. Students must also submit a course revalidation fee of $100 per credit hour. Include a detailed syllabus of the course from the term in which it was taken. Students should read the Course Revalidation policy in the Student Handbook for more information.

Student Name: _____ Campus Key:_____

Date Submitted: _____

Program: _____

Expected Graduation Date: _____

Course Information

Course Number and Name: _____

Term Completed: _____   Instructor: _____

Course Reviewer: _____ Date Reviewed: _____

◯ Request Approved

◯ Request Denied; Reason:

Course Reviewer (Signature): _____ Date: _____

Program Director: (Signature): _____ Date: _____

Director, Academic Affairs (Signature): _____ Date: _____