

**RESEARCH PROPOSAL APPROVAL FORM**

The attached Master's Capstone proposal has been submitted by

\_\_\_\_\_  
Print your name in the space above

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

A student in the Master of Science Program in

\_\_\_\_\_  
Print the name of your program in the space above

The following persons have agreed to serve as members of the Capstone Committee and have found that the student has sufficient knowledge in the field to proceed with the proposed study toward completion if the Master's Capstone Project Thesis requirement.

**SIGNATURES OF CAPSTONE COMMITTEE MEMBERS**

\_\_\_\_\_  
Print name above

\_\_\_\_\_  
Affiliation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name above

\_\_\_\_\_  
Affiliation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name above

\_\_\_\_\_  
Affiliation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name above

\_\_\_\_\_  
Affiliation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RECORD OF CAPSTONE COMMITTEE MEETING**



Meeting 1



Meeting 2



Meeting 3



Meeting \_\_

Student \_\_\_\_\_ Program \_\_\_\_\_

To the student:

- Have your committee members sign this form after the meeting
- After the meeting, prepare a 1 page summary including recommendations from your committee members. Have your Capstone advisor initial the report
- Send this form, the initialed summary attachment, and your PowerPoint slide file to the MS Admin. Coordinator, alexandra.whitman@jefferson.edu

Date of Committee Meeting: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Capstone Advisor's Signature

**SIGNATURES OF CAPSTONE COMMITTEE MEMBERS**

\_\_\_\_\_  
Capstone Committee Member

\_\_\_\_\_  
Capstone Committee Member

\_\_\_\_\_  
Capstone Committee Member

**JEFFERSON COLLEGE OF LIFE SCIENCES**

THOMAS JEFFERSON UNIVERSITY

**SIGNATURE SHEET**

**STUDENT** \_\_\_\_\_

Candidate for the degree of

**Master of Science**

Has successfully completed the final copy of the Master's Capstone in the field of

	<b>Biomedical Sciences</b>
	<b>Cell &amp; Developmental Biology</b>
	<b>Forensic Biology</b>
	<b>Forensic Toxicology</b>
	<b>Human Genetics &amp; Genetic Counseling</b>
	<b>Microbiology &amp; Immunology</b>
	<b>Neuroscience</b>
	<b>Pharmacology</b>

We have found that the candidate has successfully completed the requirements for the Master of Science Capstone Project thereby demonstrating knowledge of the skills needed to contribute to the scientific validation of their practice.

**Name**

**Date**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## MILESTONE STAGE CONTRACT AND CHECKLIST

NAME: \_\_\_\_\_ Campus Key \_\_\_\_\_ Program \_\_\_\_\_

ACTIVITY	DATE	STUDENT INITIALS	ADVISOR INITIALS
Identify capstone advisor. NAME: _____ Affiliation: _____			
Identify members of the Capstone Committee 1. Capstone Advisor 2. _____ 3. _____			
Submit written proposal for Capstone project			
Oral presentation of capstone proposal to Capstone Committee			
Approval of Capstone proposal			
Capstone Committee Meetings: (Email Capstone documents to your Program director and MS Admin. Coordinator - alexandra.whitman@jefferson.edu immediately following each meeting)			
Meeting #1			
Meeting #2			
Meeting #3 (Defense of Capstone)			
Additional meeting date(s) as needed: _____			
Write Capstone and rewrite Capstone with advisor's help			
Revisions if necessary and Final Approval of Capstone by Committee			
Schedule Appointment MS Admin. Coordinator alexandra.whitman@jefferson.edu to insure all records are current and all course requirements have been fulfilled			
Schedule date for final public capstone presentation (April, July, November)			
Submit abstract to MS Admin. Coordinator alexandra.whitman@jefferson.edu (March 15th, June 15th, October 15th)			
Final Public Capstone Presentation			
Submit a final bound copy & PDF copy of the thesis along with a signature page to MS Admin. Coordinator, alexandra.whitman@jefferson.edu			