

Name, OTD R/L

Phone Number • Phone Number • LinkedIn

SUMMARY

Current OT Doctoral student with a background working in educational settings with children from K-12, five years of experience as a special education teacher's aide. One year of field work with experience in the educational setting and over 50 hours of experience in the hospital setting. Advanced writing skills with a focus in written communication with families and Individualized Education Plans. *(this is a sample – your summary should be 2-3 sentences about your experiences and strengths, you may use this as a model but copying is considered plagiarism)*

EDUCATION

Thomas Jefferson University

Doctorate in Occupational Therapy

Cumulative GPA: 3.91 *(optional – list if over 3.5)*

Philadelphia, PA

May 2023

Millersville University

Bachelor of Psychology, Minor in Child Development

Cumulative GPA 3.77

Lancaster, PA

May 2016

CLINICAL ROTATIONS

Thomas Jefferson University Capstone Project

Children's Hospital of Pennsylvania, Philadelphia PA

- *You can create a separate section for your capstone research and potentially put it in a research setting OR keep it together with your fieldwork*
- *Fieldwork and capstone bullets can be about things you learned during your experiences and can start with the verbs "learned" or "observed"*
- Created a manual on the best practices for educating students who are in the hospital setting for long periods of time
- Worked with 10-20 children ages 8-20 and educators in the hospital setting to improve life skills including fine and gross motor skills, communication skills, and social and emotional skills including coping skills

Thomas Jefferson University Fieldwork Level II

2021-2022

Moss Rehab, Philadelphia PA

- *You do not need to have many bullets for fieldwork level II – use as many as you need to convey what you did and you may put more if it is relevant to the job you are applying for*
- *Think about what transferable skills this job is looking for, and what OT skills are relevant to include for your fieldwork experiences*

Philadelphia Public Schools, Philadelphia PA

- Worked in 6 classrooms with K-2 students with a variety of disabilities including dyslexia, autism, ADHD, and multiple disabilities
- Pulled students for one on one and small group interventions as well as observed them in the classroom

Thomas Jefferson University Fieldwork Level I

2022-2023

Cooper Hospital Acute Inpatient Rehabilitation, Camden NJ

- Fieldwork level 1 do not need to have many bullets or any bullets at all, can describe what you did or learned

Project HOME, Philadelphia PA

- Worked with unhoused individuals in need of resources to provide stable housing and mental health resources
- Learned about ways to provide people in mental health crisis safe and affordable assistance

ADDITIONAL EXPERIENCE

Thomas Jefferson University, Occupational Therapy Department, Philadelphia PA

Graduate Research Assistant

August 2022-May 2023

- Collaborates with other graduate students to develop research projects for the Occupational Therapy Center in the virtual program, Second Life ®
- Facilitates the development and expansion of Occupational Therapy Adaptation Home in Second Life ®
- Presents projects as appropriate, including a poster presentation at the National Occupational Therapy Association annual conference to over 300 attendees

Overbrook School for the Blind, Overbrook, PA

2015-2020

Paraprofessional

- Worked with a class of 8-10 students with visual impairments in both academic and life skills
- Shadowed OT sessions with students to implement OT strategies during classwork
- Positioned students in wheelchairs and standers as needed

TGIFriday's, Philadelphia PA

2013-2019

Waitress

- *When you are writing about work experience that is not directly relevant to the job to which you are applying, write about core/transferable skills that the job is looking for or that directly relate to OT*
- Served up to 200 patrons per shift ensuring that the customer received clear and direct communication, excellent service, and deescalated problems as they arose

Hostess

- If you have a job in which you received a promotion, you can stack the job titles like this and put different bullets under each section

LEADERSHIP

William Way Community Center

2020-Present

Food Service Volunteer

- Served hot meals to the community in the evenings
- Sorted food donations into storage and go bags for families to take with them

Jeff Mentors Interdisciplinary Student Liaison

- Worked with a group of 6 students from other medical programs to help an unhoused veteran receive medical services in Philadelphia
- Created a petition and formal letter to request increased handicapped parking spaces throughout the city in order to increase access to healthcare for veterans

PROFESSIONAL ASSOCIATIONS

America Occupational Therapy Association, AOTA – member (2023 – present)

- Presented at the 2022 conference a poster presentation on family involvement in OT work in the home with children and adolescents

POTA, Pennsylvania Occupational Therapy Association – member (2023 – present)

SOTA, Student Occupational Therapy Association – member (2023 – present)

CERTIFICATIONS

PA OTR/L 12345

Exp. June 2033

IRB Certification

May 2023-May 2025

HIPPA Training for Human Subjects

Acquired June 2023